



Area Service Committee Minutes for June 2007

These are the full minutes as recorded at the ASC by the secretary. They are collated from the event, and the reports that are emailed into the secretary for inclusion. The reports appear as sent by the sub committee, hence the differing formatting and appearance. Please email webservant@nwna.info with any errors, omissions, errors, or further information. Please check our website notice board regularly for updates on information, latest meeting times and service committee information. <http://www.nwna.info/noticeboard>

ASC Steering Committee Report

The ECCNA Committee stated they needed to discuss the Area manning the literature stand at ECCNA. UKSO have agreed to do sale or return on the literature.

Joanne agreed to speak to UKSO and see what they suggest to order and she is also going to get a rota together of people 2 and 3 years clean or more to sell literature on the day.

Profits on the sale of literature will go to the Area literature account.

Concepts Read By

Andy O

Apologies

Anthony (P&C Chair), Paul (RCM), Gary (Alt treasurer)

Last Months Minutes

Passed

Receipts were submitted for £23.65

Treasurers Opening Balance

£1524.67

Introductions & Group Issues

No group issues

Positions Vacant

<u>Position</u>	<u>Servant</u>	<u>Start Date</u>
ASC Chair	Joe	Jan 07
ASC Chair Vice	Neil	April 07
ASC Treasurer	Lenny	April 07
ASC Treasurer Alternate	Gary	April 07
ASC Literature	Joanne	May 07
ASC Literature Alternate	Kim	May 07
ASC Secretary	Nicky	April 07

ASC Secretary Alternate	Position Vacant	
ASC Brew person	Ruth	May 07
Regional Committee Member	Paul M	Jan 07
R.C.M Alternate	Andy	Feb 07
European Convention Chair	Mick	
CD & Tape Library	Position Vacant	
Convention Chair 2008	Steve M	
Helpline Chair	Steve	September 2006
Hospitals & Institutions Chair	John	May 07
Meetings List	Position Vacant	
Outreach Chair	Position Vacant	
Parents & Carers Chair + F&E	Anthony	July 06
Post Box	Darren	April 07
Prison Sponsorship	Leanne	April 07
Public Information Chair	Sam	September 2006
Website Chair	Dave	

Thanks to Joanne for her Service

Sharon has agreed to do the meetings list for next month only. This position is still vacant

Literature Report

£1180.21 Sales
£542.84 Stock

The literature committee have filled in a new bank mandate to get the signatures changed on the literature bank account.

Meetings list

Sharon will amend the list this month and get a batch printed for the July Area, but THIS POSITION IS VACANT.

Brew Position

No receipts submitted, no money claimed.

Post Box Report

Darren was not able to attend this month and the post was not brought to Area.

Concerns from ECCNA were aired as people who were applying for Visas to attend the committee will not be able to get one now as it takes 8 weeks. Letters could possibly be sat in the PO Box relating to this. Also registrations will probably be in there and we are already getting emails from worried members as they still haven't had receipt of their cheques. Lenny also needs statements and possibly a cheque book out of the box. The literature statements/cheque book and correspondence will also now be going to be going to the PO Box.

Joe agreed to contact Darren.

Prison Sponsorship Report

Report not received

PI Report

Report not received

Hospitals & Institutions Report

Sharon stated a prisoner had written to the UKSO requesting a Basic Text, they were told they were unable to provide one. Usually UKSO post them out and then bill UK H&I. John is going to find out what the problem is. Joe suggested he takes specific examples to them. Mick asked if the RCM could take this to region.

It was expressed that H&I have grown and more institutions are being attended.

H & I SUB-COMMITTEE MEETING 26th May 2007

Opening Silence

Traditions: Read by Sharon

Attendance: Jon Jon, Jim, Mike, Pete, Sharon, Ant, Charlene, Ant, Mark Vicky Mike M, Clair, Steve, Rick, Ant, Steve

Apologies:

Positions:

Chair: Jon Jon (07727 235 787)

Vice Chair: Andy

Literature: Andy M (07737 131 867)

Panel Coordinators Anthony Merseyside (07930453491)

Panel Leaders: Mel (07866619501), Sue (07988663101), Mark (07792112887),

Lee (07872009063), Charlene (07879270242)

Treasurer: Sharon (07738705257)

Secretary: Anthony (07985 664 567)

Refreshments: Tony

Positions Vacant

Secretary 1 year clean time

Panel Coordinator (Lancashire Area): 1 year clean time

Panel Coordinator (Manchester Area): 1 year clean time

Panel Leader Kirkham: 1 year clean time

Panel Leader Lancaster Castle 1 year clean time

Panel Member (Pierpont)

Panel Member (Birchwood)

Panel Member (Female Focus)

Panel Member (Edenfield)

Positions Filled

Panel Member Prestwich (Clair), Panel Leader Edenfield (Mike M), Panel Leader Lancaster (Steve) Panel Leader Adelaide (Charlene)

Literature Report, Andy sent his apologies as he could not attend the sub-committee meeting today. Also due to the stock being ordered late it has not arrived in time. Andy sent a request that if anybody needs literature then he will post it to them personally.

Treasury Report

Balance	£150.00
Prestwich	-£ 6.00
Literature	-£ 50.00
Travel to H&I	-£ 20.00
Travel to Female focus	-£ 38.60
Brews	-£ 3.69
Total requesting from ASC	£118.29

£ 31.71 left in pot..

FACILITIES

MERSEYSIDE AREA

Birchwood: Going well good relationship with staff, panel member to attend subcommittee to be voted in.

Kevin White: Going well

MANCHESTER AREA

Strangeways: No report

Prestwich Going well, new panel member voted in

LANCASHIRE AREA

Pierpoint: No report

Female Focus: Presentations well attended and going okay, clients have been seen attending NA meetings once leaving treatment.

Lancaster: Steve who has been standing in at this facility was voted in as panel leader reports that the meeting is perceived by some as part of the treatment centre within the jail as apposed to an H&I presentation. New panel member to attempt to speak with staff to suggest that a H&I presentation is done in a different part of the jail so that H&I role is not blurred.

New business:

- A meeting between the carat team and the governor is planned in Walton jail regarding a presentation by H&I in the jail.
- A panel leader voted in due to a presentation going well at Edenfield recently. Panel coordinator to contact staff at facility to arrange days and time for H&I to start doing presentations.
- Two from committee went in to Buckley Hall for a chat with staff, now waiting to be contacted to arrange if and when H&I can go in

Other business

- Ascot house have contacted a member of committee about H&I going into this facility, it was agreed that this would be more suited to PI
- AS H&I IS GROWING THERE IS CONCERN THAT THE BUDGET WILL SOON NO LONGER SUFFICE.
- H&I committee to arrange H&I open/learning day.

Venue, date and time for next H&I sub-committee meeting:

30th June 2007 3pm until 5pm At Central Hall Oldham Street Manchester M1 1JQ **The committee would like to thank all those that have been involved in service this month and we welcome any new members to the committee.**

**ALSO CAN ALL G.S.R's INFORM THEIR GROUPS OF ALL THE SERVICE THAT THERE IS AVAILABLE ON THE H&I SUB-COMMITTEE!!!!!!!!!!!!!!
CAN GSR'S ALSO ANNOUNCE NAMES ARE NEEDED FOR ALL INSTITUTIONS.**

Website Report

If people would like to attend the next subcommittee meeting, please ring Dave or Owen for details.

Helpline Report

HELPLINE

June 2nd 2007

All positions are currently covered on the helpline. Can all helpline volunteers please remember to fill in helpline log sheets. Any volunteers with completed log sheets could you contact me either by phone or by text and I will give you my postal address to send completed log sheets so I can use all the information to compile a report before my commitment ends in August.

I spoke at length to Pipex Homecall this week regarding the £233.65 which is still outstanding. They apologised for the length of time it has taken them to credit this figure to our account and assured me it has been done and will be documented on the June bill.

We still have the £35.00 budget.

Apologies for being unable to attend last months ASC.

CAN ALL HELPLINE VOLUNTEERS PLEASE MAKE SURE THEY LOG ON AT THE CORRECT TIME AND IF UNABLE TO COVER THE SHIFT CAN YOU PLEASE GIVE ME SOME NOTICE TO ARRANGE A REPLACEMENT?

In fellowship

Steve G Helpline Chairperson

Any enquires phone 07966235025

European Convention Report <http://www.eccna24.org>

Matt raised an issue that the NW convention committee have proposed to put on a fundraiser on 14th July which is the same day the ECCNA fundraising committee are putting a fundraiser on. Matt rang Steve in the break and he kindly agreed to change their date.

ECCNA24 Meeting 26.05.07

Present:

Mick, Mike, Lee, Marie, Nicky, Anthony, Bob, JohnR, Matthew, John, Keith, Amanda, Chris, Charlie, Ian

Apologies:

Dave-Programme, Peter-Hospitality, Peter-Vice Chair, Joanne-Translation

Opening Balance: £10723.13

Programme:

Discussed whether the committee was happy with dropping one of the workshops it was felt that FD was equally important and felt disappointed that there was not going to be a workshop specifically on this topic especially when the convention is in Wales and needs FD. It was felt that we had sufficient rooms to do all 3.

Leaving the names of rooms off programme – it was felt that it would be too confusing for everyone to have to ask which room were the meetings in. It was decided to leave the names on and put notes on doors if we change the rooms.

Registration:

Had an email from 2 people who said they had not had receipts Nicky is looking into this. Asked if there was any mail from PO box – pointed out that we have not had anything for a month it was agreed that Nicky speak to Darren at ASC.

74 registrations up to now. Rota still has slots for registration desk. Have had numerous phone calls from across Europe re hospitality information. With regards to bank transfers – it was decided that we still don't accept transfers it would be too confusing to keep on top of registrations and newcomers fund and too costly re

loss of transfers not to mention keeping on top of the names of exactly who has registered. This decision was made and discussed briefly at the EDM meeting at the beginning of this process where the delegates said they were ok with it. It is felt that to keep it simple it would be better for people to register when they arrive. As there is no reduction on price for pre-registration it was felt that it served no useful purpose to complicate things.

Hospitality:

Have had over 180 enquiries, so far, from all over the world regarding accommodation. All have been replied to. Have found a campsite approx 2 miles from the venue on the main bus route which has facilities, showers etc: Please contact Peter for more information.

Merchandise:

Got the logos from Arts & Graphics ready to print t/shirts. Got prices and samples of pens Discussed different samples-it was decided to find out if the 500 minimum order is over the whole samples or is it on each pen. Discussed that the magnets need some work on them so no info is cut off during printing. Passed on the contact details of the producer to Arts & Graphics We are putting the front of the flyer on the pens. Still trying to get the logo embroidered on the t/shirts.

PI:

Doing mail shot next week. Concerns expressed about the format has been discussed in the PI meeting the result was PI Chair but did not know where this format that the EDM and Host Committee has come from and was the concerns one person's opinion? It was pointed out it was in the new handbook and the decision was made by EDM and Host committee.

F&E:

Was the opening balance money to play with or is it all spoken for? Campout has been called off due to various logistics, however, we are holding another fundraising event 14th July got people to do food etc on the day. The band we originally wanted cannot now play but there is another band from London we then discussed expenses, extended times, clarity on rooms booked. Which rooms can we

use for band? Been looking at equipment hire cannot find anyone except for 3 people in North West. Budget needed for this is £1500 which could be covered by entrance fee this budget would include technicians to set up etc. It was clarified that F&E now need to raise the funds for their £1500 budget. Discussion around charging for the dance - if we have enough money there will be no charge if not there will be a charge. It was pointed out that the band we are going to use will be bringing some equipment so the £1500 may drop. As to the extension, it was pointed out that it is down to local community. Pointed out we could only get extension to 1am last time.

Spoke a lot about who is going to be responsible for this extended period. Chair expressed that he would not be involved in this. It was agreed that we would all take responsibility and trust that all would be ok.

Another campout site has been proposed and will be discussed tomorrow at F&E meeting

P&C:

Creche coming on, all funds will, hopefully, be raised by P&C

AOB:

Is there going to be anything else happening while the discos are on? Yes there are going to be quiet places to sit and chat, a movie maybe, mobile tea/coffee hopefully will be available (still negotiating)

Still no flyers round London. Bob taken another 200 flyers for NW London

Treasury closing £11,013.13.

Closed with Serenity prayer.

NEXT MEETING: 30TH JUNE @ STOCKPORT VENUE 2PM START.

Regional Committee Member Report

RCM REPORT TO ASC FROM MAY 2007 RSC

Q. Can UKPI help with national press publicity for ECCNA, what are they currently doing?

A. UKPI have asked Sam to contact them to discuss the above requirement, The RCM has emailed the chair in relation to this.

Q. Are UKPI providing the training at ECCNA?

A. UKPI is not aware of this requirement and has asked the PI chair to contact them in relation to training. The RCM Has emailed PI chair these details (14/05/2007).

Q. Enquire from Region why there are no ECCNA flyers in London meetings?

A. SW, SE and NW London Areas have not been represented at Region at the last two meetings; therefore no flyers have been taken to those areas.

The RSC chair and Vice Chair have agreed to take 2000 ECCNA flyers to the above ASC's for distribution in those areas.

* The Service IP leaflet will be stocked by UK Service Office and are available at a cost of 10p each.

* Thanks for the twelve step lists, if you have any more can you please hand them over.

* The Liverpool meetings list was passed on to the Website to correct the Where to Find.

* Can GSR's ask there groups for feedback on whether contact numbers should be removed from the U.K. Where to Find. The contact numbers will be held by the U.K.Helpline. The reason for this is that professionals have been ringing meeting contact numbers and also numbers have been abused.

* A lot of interest has been expressed in whether ECCNA can arrange for workshops on the topics of Prison Sponsorship and Parents and Carers. This interest has been expressed by many RCM's and the areas they represent.

COMMITTEE AND SUB COMMITTEE REPORTS

Clean Times

There is currently no Clean Times Sub Committee, if you are interested in being involved in a new Clean Times Sub Committee please see Paul.

UK H and I

No report.

Helpline

All computers have now been installed and are up and running.

Parents and Carers

Parents and Carers require a chair by November.

U.K. F and E

Campout in Cornwall: all details and contacts on flyers. Tickets only. All GSR's should have had email May 14th.

Regional Delegate

No report EDM was reported on in last RSC minutes.

UKPI

Are attending several conferences regarding addiction and treatment and are also talking with the Home Office.

A new card has been produced (examples available). Can we replicate them using our own free phone number as they are probably one of the most effective ways of us reaching the still suffering addict?

Cost-£100 for 5,000 and £130 for 10,000.

These can easily be left in surgeries and chemists.

Website

There were discussions around forums and there use on the website in relation to youth and recovery and age in recovery which is ongoing.

There is information on the website for young people in recovery this information is written by young people for young people www.na.org/conference/youth

At the moment **youth and recovery** is a topic being discussed by World Services who will also be addressing the issue of **medication in recovery?**

Online meetings are going well www.na.org/meetings

Meetings are at 7.30pm Monday, Wednesday and Fridays.

Treasury

Region needs a new alt. treasurer now and a new treasurer by the end of the year.

Opening balance-£14,146.09

Closing balance-£11,020.32

- A Pamphlet is being developed called What to Expect at Your First NA Meeting which may be used as a PI and H and I tool.
- Region has set up an Ad Hoc Committee to investigate Public Liability in meetings and guidelines.
- A point was put forward in relation to literature being available on tape and c.d. for people who need them. These are available.
- Does or can our phone line help with the gathering of statistics for the use of effective PI work by keeping simple phone logs?

In Loving Service,

Andy and Paul.

Regional Service Committee News

* Try the online meetings at www.na.org/meetings

On Monday, Wednesday and Fridays at 7.30pm.

* Youth and Recovery written by young people for young people www.na.org/conference/youth
GET INVOLVED

* Discuss- Should contact numbers be taken off the UK Where To Find and be held by the U.K. Helpline so that addicts can be contacted first to pass on their details. REASON- Professionals speaking to addicts without the knowledge to deal with it and to protect from nuisance calls.
Feedback Please?

* Anybody can read the Regional Minutes and RCM Reports. They are available through your GSR.

CD & Tape Library Report

Position Vacant

New Business

There was some discussion relating to the policy of '3 strikes and you're out'.

A discussion took place regarding GSRs clean time requirements and the buddy system.

The PO Box hasn't been paid for over a year and we received a letter saying it could possibly be closed. Mick and Lenny committed to finding out where the PO Box is and getting it paid.

It was stated Treasury haven't had a cheque book since January.

Matt suggested each subcommittee to inventory themselves; this is proposed for the 10th month each year.

A proposal was made by Andy O, this was seconded

"That guidelines and stipulations are put in place in relation to the PO Box Service position and the responsibilities involved in that for future discussion"

Intention

That a point of accountability and responsibility be made apparent in this position.

This proposal was carried and put into old business. This will also be discussed at the steering committee next area at 1pm

Matt suggested that each sub committee could read the relevant subcommittee guidelines to see what their responsibilities are.

Literature Sales

£526.45

Treasurers Closing Balance

£442.70 IN

£361.54 OUT

Closing balance £1605.83

Treasury report June 2007

See income/expenditure sheets.

There is surplus cash to the sum of £78.17; the difference between the cash incomings and outgoings was £81.16 but I took out £2.99 for a cash book I purchased last month. I also paid the post box which cost £57.85 I have written a personal cheque for this and sent it off and reimbursed myself with the surplus cash, the invoices for the post box will come to my address in the future. So all said and done I have paid £20.32 into the bank account. The phone line direct debit came out of the bank for £41.33 despite them owing us monies.

The royal bank of Scotland lost the form to change the signatories over so I will start the process again, hooray.

The bank balance and the treasury balance match which is rather fortunate from my point view.

Love in fellowship.

Lenny 07886880214

Date & Time of Next Meeting

We will meet at The Pensioners Hall. St Albans Road. St Annes. FY8 on Sat 7th July 2007 2 till 5pm. The Steering committee meeting will commence at 1pm